



How to NOT give a boring presentation

- Be well prepared and practiced.
- Don't forget there is an audience. Involve them, intrigue them, puzzle them, contradict their expectations, be controversial or entertaining.
- Don't include too much content.
- Say where you are going.
- Let your audience know where you have got to, give them recognizable reference points in your presentation.
- Give the audience something to look at. For example: handouts, diagrams, illustrations, models, quotes.
- Give the audience something to do. For example: read a short passage, suggest alternatives, suggest examples, predict.
- Don't make your audience take notes furiously.
- Invite questions.
- Ask Questions.
- Summarise.
- Don't ignore what you audience already knows.
- Have some fun.
- Respond and be flexible.

(Adapted from: Gibbs, G. (1994) Learning in Teams: A Student Manual. Great Britain, The Oxford Centre for Staff Development. pp 50-52)